

To: Town Council  
From: Matt Hart, Town Manager  
CC: Town Employees  
Date: December 28, 2009  
Re: Town Manager's Report

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Below please find a report regarding various items of interest to the Town Council, staff and the community:

### **Budget and Finance**

- The Mayor and I recently met with Mark LaPlaca, chair of the Mansfield Board of Education, and Superintendent of Schools Fred Baruzzi, to discuss the FY 2010/11 budget. As we did with the Region 19 board, we emphasized the fact that overall revenues are expected to continue to decline and encouraged the Mansfield board to control expenditures as much as possible.

### **Council Requests for Information**

- Whenever possible, staff endeavors to accommodate the work schedules of our Council members when scheduling a meeting. The Town Tour, however, is preferably conducted during weekday business hours in order for Council to experience the working operations of the town. The Manager's office will poll the Council for the most agreeable date and time.

### **Departmental/Division News**

- *Beautification Committee Holiday Lighting Contest* – Following are the winners of the 2009 contest: Dunstan Family (Old Mansfield Hollow Road), Fazzino Family (Gurleyville Road), Gillard Family (Gurleyville Road), Hodgins Family (Schoolhouse Road), Eric Holinko (Middle Turnpike), Kevin Horan (Warrenville Road), Charles Leavens (Highland Road), Mansfield General Store, Moon Family (Mansfield City Road), William Sloan (Mountain Road), Stewart Family (Wormwood Hill Road). Congratulations to everyone!
- *Human Services* – At last count we had 63 families who were helped by the Holiday Giving program this year. This is a significant increase from last year. Most of those families were adopted by donors, but we were able to put together food baskets and gifts for a lot of the "last minute" requests. We want to thank everyone for their help and participation. This program is really becoming a signature event for our Human Services department. We also want to recognize Kathy Ann Easley for her efforts in pulling this all together and responding to the needs of our community.
- *Parks and Recreation*
  - Elle Noel, Aquatic Director for the Parks & Recreation Department, was recently awarded the R. Peter Ledger Young Professional Award by the Connecticut Recreation & Parks Association at their annual conference and awards ceremony. The award is given annually to a member of CRPA who has served the profession 10 years or less and is deserving of recognition for achievements and accomplishments in the parks and recreation profession. Elle is a Certified Parks and Recreation Professional (CPRP) and she also holds certifications as an Aquatic Facility Operator (AFO), American Red Cross Instructor for First-Aid and CPR for the professional rescuer, Lifeguard Training Instructor and Water Safety Instructor. She has been employed with the Town since the opening of the Community Center in 2003. Director of Parks and Recreation, Curt Vincente, is a past recipient of this same award from CRPA in 1997.
- *Windham WPCA Arbitration* – In mid-November staff prepared a draft settlement agreement which we reviewed with our attorney (Day-Pitney). We expect a redraft of this settlement agreement in the next week or so, which we can then review with the Council in its role as Mansfield's WPCA prior to submission to Windham. The agreement basically outlines a cooperative agreement wherein Windham will operate and maintain the sewer lines in Mansfield and bill the customers in Mansfield much like the arrangement

we have with the Windham Water Works. To date we have spent \$582,043 on this issue, including legal fees and other related professional expenditures such as engineering analyses.

**Upcoming Meetings\***

- IWA/Planning and Zoning Commission, January 4, 2010, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board of Directors, January 5, 2010
- Mansfield Advocates for Children, January 6, 2010, 5:00 PM, Council Chambers, Audrey P. Beck Municipal Building
- Ethics Board, January 7, 2010, 4:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Personnel Committee, January 7, 2010, 6:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Board of Education, January 7, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building
- Solid Waste Advisory Committee, January 7, 2010, 7:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Community Quality of Life Committee, January 7, 2010, 7:30 PM, Employee Lounge, Audrey P. Beck Municipal Building
- Housing Code Board of Appeals, January 11, 2010, 5:00 PM, Conference Room C, Audrey P. Beck Municipal Building
- Town Council Meeting, January 11, 2010, 7:30 PM, Council Chambers, Audrey P. Beck Municipal Building

*\*Meeting dates/times are subject to change. Please view the Town Calendar at [www.MansfieldCT.org](http://www.MansfieldCT.org) or contact the Town Clerk's Office at 429-3302 for a complete and up-to-date listing of committee meetings.*